

APPLICATION
for
Smt. M.T. Dhamsania Commerce and BBA College, Rajkot

From :

Name : _____

Address : _____

Mobile : _____

Date : _____

To
Managing Trustee,
Saurashtra Educational Trust.
C/o. Kansagara Mahila College,
Kalawad Road,
Rajkot-360007 (GUJARAT)

Sub. : An Application for the post of Computer Programmer

Ref. : Advertisement in _____ **News paper Dated: / / .**

Respected Sir,

With above subject and reference, I would like to apply for the post of **Computer Programmer**. My education qualification and other details are given in a resume/CV attached with this.

Kindly accept this application and do the needful.

Your sincerely,

Signature : _____

Full Name : _____

Documents Attached :

- Resume / CV
- Copy of Leaving Certificate (LC) [Self Certified]
- Academic Certificates (Xerox copies) [Self Certified]
- Experience Certificates [Self Certified]
- ID Proof (Aadhaar / PAN / Other) [Self Certified]
- Demand Draft (DD)
- Government valid SEBC Certificates
- Other : _____

RESUME / CV

Passport size
Photo

Post Applied For : Computer Programmer

1. Personal Details :

- **Full Name (in capital letters)** : _____
(Name Father name Surname)
- **Date of Birth (DD/MM/YYYY)** : ____/____/____ **Age** : _____ Years
- **Gender** : Male Female Other **Marital Status:** Single Married
- **Nationality** : _____ **Religion:** _____
- **Category** SEBC

2. Contact Details :

- **Permanent Address:**

District: _____ **State:** _____ **PIN:** _____

- **Correspondence Address (if different):**

District: _____ **State:** _____ **PIN:** _____

- **Mobile Number :** _____ **Alternate Contact No.:** _____
- **Email ID** : _____

3. Educational Qualifications :

Sr.No.	Examination	Degree	Board/ University	Year of Passing	Percentage	Subjects
1	10 th					
2	12 th					
3	Graduation					
4	Post- Graduation					
5	Certificate of Computer Exam					

4. Technical Skills : *(Mention programming languages/databases/tools etc.)*

- _____
- _____
- _____
- _____

5. Work Experience (if any) :

Sr. No.	Organization Name	Designation	Duration (From-To)	Responsibilities

6. Projects Handled (if applicable) :

(Briefly mention any significant software or academic projects related to programming)

- _____
- _____
- _____

7. Languages Known :

Language	Read	Write	Speak
Gujarati	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hindi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Details of 1000 Rupees Demand Draft :

D.D. No. : _____ **D.D. Date :** ___/___/____ **Bank Name :** _____

Declaration

I hereby declare that all the information furnished above is true, complete, and correct to the best of my knowledge and belief. I understand that any misrepresentation or concealment of facts may result in disqualification or termination of service at any stage.

Date : _____

Place: _____

Signature of the Applicant : _____